

GILMOUR ACADEMY

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GILMOUR ACADEMY
Founded 1946
GLEN OAK SCHOOL
Founded 1969

January 22, 2010

Dear Eighth Grade Parents,

I hope this letter finds you well. The school year is quickly passing and the next highlight of the year for the eighth graders is their eighth grade field trip.

This year, we have again planned a trip to Chicago. The trip is scheduled for **April 28 - 30**. I have attached an itinerary for you to look at and discuss. Some of the highlights are the museums, medieval times, a performance of the play *Billy Elliot* and a stop at the University of Notre Dame on our way home. The trip will be chaperoned by six teachers and administrators and the price includes all meals. Students will share a double room. The total cost of the trip is \$525. This cost is based upon almost all of the students attending the trip. I need an exact number of students to finalize the plans. Therefore, I am asking that if you would like your eighth grader to attend the trip, complete the permission form and return it to the office with a \$100 deposit by February 5, 2010. This money will be returned to you if there are not enough students attending the trip. I will notify the tour company on the afternoon of February 5th as to whether or not there will be a trip and they will send me the payment schedule for the remaining money if the trip is on. Once I have given the okay to the tour company, all funds become non-refundable and I will mail the \$100 deposit from each student to the tour company on February 5.

Please feel free to call me if you have any questions about this or anything else.

God Bless,

Yvonne V. Saunders
Assistant Director of the Upper School
Middle School Director